



STALHAM HIGH SCHOOL
LOCAL GOVERNING BODY
WEDNESDAY 2ND FEBRUARY 2022 at 5pm
MEETING HELD ON TEAMS

PRESENT

Gill Pegg - Chair GP
Andrew Richardson- Exec Head AR
Lee McMahon - Assistant Head LMcM
Ian Richardson IR
Wendy Stanger WS
Constance Tyce CT

ATTENDING

Sarah Rankin – Clerk SR

ACTIONS challenges DECISIONS

1. WELCOME, APOLOGIES AND DECLARATIONS

	ACTIONS
The Chair welcomed Governors to the meeting. There were apologies from AE and AU. It was noted that AU has been given permission by the Chair to be excused from this and the next meeting due to a clash with a collaboration with the Royal Shakespeare Company. There were no declarations.	

2. MINUTES FROM THE MEETING OF 12TH JANUARY - ACCURACY

	ACTIONS
The minutes were approved for accuracy.	

3. HEADTEACHER'S REPORT TO GOVERNORS

	ACTIONS
The Headteacher reported the following: <ul style="list-style-type: none">• Numbers on roll steady. A few leavers and starters.• Exclusions remain below national average. AR will add data on the national picture for future HT's reports• Attendance still solid. Students and parents have trust in the school.• Year 9 had to be sent home for 2 days this week due to a significant number of staff members off and an inability to recruit supply cover. Governors acknowledged the huge challenges facing the school at the	AR

<p>moment, with classes having to be grouped together and the additional stress on staff and parents.</p> <p>Governors asked whether absence due to Covid is recorded separately on the attendance statistics. AR confirmed that it is coded differently.</p> <ul style="list-style-type: none"> • Staff absence: 416 days, largely made up from 3 staff with long-term illness. Synergy return to work protocol is being followed. • 2 staff posts currently being advertised • Staff wellbeing week – 31/1/22. 	
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LMcM joined the meeting at 1718

4. CURRICULUM REVIEW

	ACTIONS
<p>The Head guided Governors through the curriculum design for KS3 and KS4 via the school website. It was acknowledged that the curriculum was embryonic at the time of the last Ofsted inspection in 2017 and did not support the variety and challenge that the students deserve. A significant increase in student numbers now provides greater flexibility in the curriculum. Examples of new subjects include health and fitness, social care, computer science and business studies. It was agreed that today's curriculum offer is robust, broad and balanced.</p> <p>Governors looked at a range of curriculum maps and were impressed at the level of detailed content, evidence of progression, clarity of information and ease of access. AR showed Governors a more student friendly format being introduced at SHS which depicts the learning journey. This has been well received by students.</p> <p>Governors discussed the 3-year KS4 and asked whether this increases student motivation. AR confirmed this, as long as the student's option choices are available.</p> <p>Governors asked why all schools don't follow the same structure. AR advised that, prior to the new Ofsted framework, many schools did follow a 3-year KS4. However a lot of schools reverted back to a 2-year KS4 after the new framework was announced.</p> <p>Governors asked if parental feedback had been sought on this. AR advised that a question on whether curriculum design influenced school choice is asked at open evenings.</p> <p>Governors asked what the rationale is that schools still choose to teach French as a MFL. AR advise the language choice is largely based on the resources available.</p> <p>Society and ethics: AR noted this is a key part of the core offer where all SMSC and PD are delivered. All lessons are based on skills and challenge.</p>	
<p>Provision of RE: delivered through assemblies which support the topicality of the calendar and what goes on in terms of the society and ethics curriculum.</p>	
<p>SMSC: Detailed in the departmental curriculum maps.</p>	
<p>Political indoctrination: The school is not a member of the Association for Citizenship teaching but uses its useful documentation to support learning.</p>	

5. SAFEGUARDING

	ACTIONS
<p>The annual safeguarding report to governors was circulated prior to the meeting. Governors raised the following queries:</p> <ul style="list-style-type: none"> • Is comparative data on referrals from previous year's data available? LMCM confirmed this, but noted that the data is in a different format. For future reports an additional column will be added and this will help to identify any trends. • Has student voice made a difference? LMCM reported that a questionnaire is being circulated in form groups, lead by the form ambassadors. This will provide 16 returns and valuable feedback. Governors asked to see this feedback. LMCM added that the DSL poster has already been updated following student feedback. • Is the impact of lower-level wellbeing support recorded? LMCM advised that this is not recorded as it happens all day every day. Informal conversations are not recorded. • How have we ensured that learners feel safe? Has there been an audit of the school to see if there are any areas where students do not feel safe? LMCM advised that no audit has been carried out. WS suggested that students could be provided with a map of the school to mark on areas where they don't feel safe. • What mental health support is in place and are students aware of how to access this support? LMCM advised that students are aware of how to access support but regrettably there is a long waiting list to see the internal school counsellor. LMCM added that, with so many enquiries about mental health, he will be attending a training on mental health issues. LMCM noted that the school is considering training the class ambassadors as mental health champions. • What links to support services are in place? Links were confirmed with the YMCA, Just One Number, Just One Norfolk, the Matthew Project, the Rose Project, Nelson's journey and SEP. <p>GP will update the Safeguarding report with the above before sending to the Trust. Clerk to add actions from report to the action log.</p>	GP/SR
<p>SCR Audit: GP met with EJ on 28.1.22 to complete the SCR audit. Action: AR at chase Prevent training for AM and RB</p>	AR

6. SPRING TERM MONITORING PROGRAMME

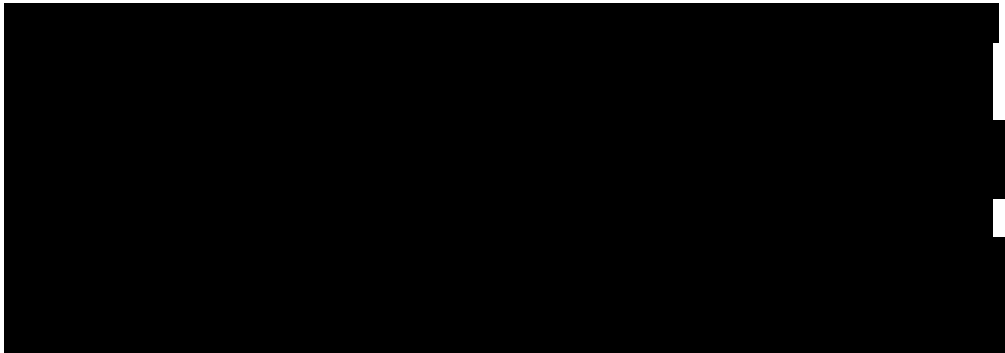
	ACTIONS
<p>Marking review: GP, CT and IR met to draft a plan to review the school's marking policy and establish how monitoring could take place. The draft plan and questions were discussed. It was agreed that the best way to get parental feedback would be via a short online survey of 4 questions and a comments box. It was agreed that this could take place after half term, but at an appropriate time.</p>	
<p>Spring term monitoring programme:</p> <ul style="list-style-type: none"> • Termly SENDCo meeting to be delayed 	

<ul style="list-style-type: none"> • IR is meeting with JM this month to discuss careers • WS has seen the draft staff wellbeing survey and has given some feedback. The questionnaire needs to be shortened with some questions reframing. 	
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7. DEPARTMENTAL REVIEWS

	ACTIONS
DT and Business Studies: These reviews have not been completed yet due staff absence. The need to be mindful of staff pressure was acknowledged.	

8. CONFIDENTIAL ITEM

	ACTIONS
<p><i>Redacted: Confidential</i></p> 	

9. SLT STRUCTURE UPDATE

	ACTIONS
AR advised that he will now be meeting with RM on Monday and will circulate correspondence.	AR

10. MATTERS ARISING AND ACTION LOG

	ACTIONS
<p>Social Media plan: rollover</p> <p>Website accessibility: RM will provide the accessibility statement.</p> <p>Attendance benchmarking: will be added</p>	<p>AR</p> <p>GP</p> <p>AR</p>

11. A.O.B

	ACTIONS
<p>Timing of meetings: GP suggested moving the meeting time to 6pm to help AE attend, as she is struggling to make a 5pm meeting. It was agreed that this could be a combination of TEAMS and face to face. GP to discuss with AE and revert.</p>	
<p>Staff governor: AR to chase</p>	AR

Community governors: Governors were asked if they know of any non-parents who might be interested in joining the LGB. WS suggested contact Inspire Governance. GP and SR to look into this.	GP/SR
Governors asked that their appreciation be passed on to staff who are coping in such difficult circumstances at the moment. LMCM will pass this on.	

AR and LMCM left the meeting at 19:04

Governors remained to discuss the recommendation for HT Pay, recorded separately in a confidential minute.

There being no further business the meeting closed at 19:06

**Date of next meeting:
Wednesday 23rd March Time TBC**